



RISK MANAGEMENT

PROGRAM SCHEDULE

COURSE CURRICULUM

NOTES



PROGRAM SCHEDULE

One-Day Training Program on Risk Management for Aspiring and Existing Entrepreneurs

Time: 10:00 AM to 5:00 PM

Program Schedule

9:30 AM – 10:00 AM: Registration

Session 1: Introduction to Risk Management for Entrepreneurs

Time: 10:00 AM – 11:30 AM

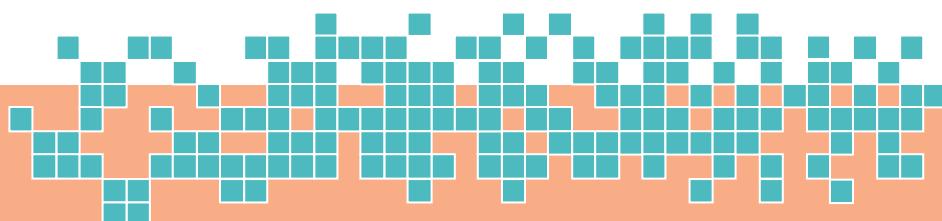
Topics Covered:

- Understanding Risk in Entrepreneurship: Types of Risks (Strategic, Operational, Financial, Market, etc.)
- Importance of Risk Management in Business
- The Risk Management Process: Identification, Assessment, Mitigation, Monitoring
- Common Risks Faced by Aspiring and Existing Entrepreneurs

Interactive Activity:

- Group exercise to identify potential risks in various entrepreneurial ventures.
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11:30 AM – 11:45 AM: Tea Break



Session 2: Risk Identification and Assessment Techniques

Time: 11:45 AM – 1:15 PM

Topics Covered:

- Tools and Techniques for Identifying Business Risks (SWOT Analysis, Risk Register, Scenario Planning)
- Risk Assessment: Likelihood and Impact Matrix
- Prioritizing Risks: Critical, Major, and Minor Risks
- Case Studies: Identifying and Assessing Risks in Real-World Startups

Practical Exercise:

- Participants create a risk matrix for their own business or a sample case study.
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1:15 PM – 2:15 PM: Lunch Break

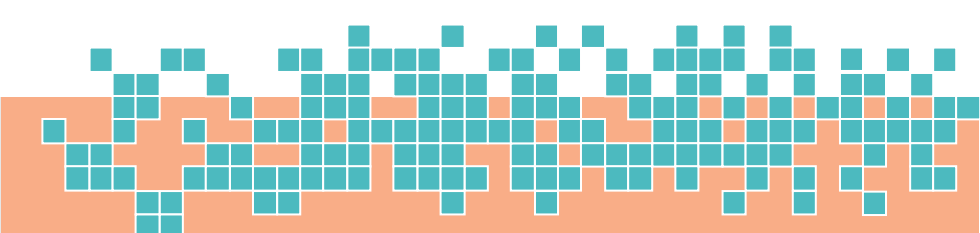
Session 3: Developing Risk Mitigation Strategies

Time: 2:15 PM – 3:30 PM

Topics Covered:

- Risk Mitigation Planning: Avoidance, Reduction, Transfer, and Acceptance
- Financial Risk Mitigation: Insurance, Hedging, Diversification
- Operational Risk Mitigation: Business Continuity Planning
- Crisis Management: Preparing for Unexpected Events

Group Activity:



- Participants develop a risk mitigation plan for a business scenario.
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3:30 PM – 3:45 PM: Tea Break

Session 4: Monitoring and Reviewing Risks for Entrepreneurs

Time: 3:45 PM – 5:00 PM

Topics Covered:

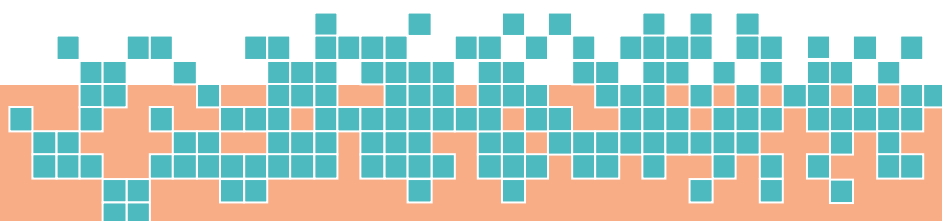
- Monitoring Risks: Setting Key Risk Indicators (KRIs)
- Regular Risk Reviews and Adjusting Mitigation Strategies
- Building Resilience: Learning from Past Risks and Failures
- Entrepreneurial Risk-Taking: Balancing Innovation with Risk

Final Activity:

- Case study discussion on how successful entrepreneurs handled and mitigated risks in their ventures.
-

5:00 PM: Closing Remarks and Certificate Distribution

This comprehensive program equips aspiring and existing entrepreneurs with essential knowledge of risk management, focusing on identification, mitigation, and continuous monitoring. Practical exercises and real-world case studies enhance learning, ensuring participants can apply these concepts to their entrepreneurial ventures.



COURSE CURRICULUM

Risk Management

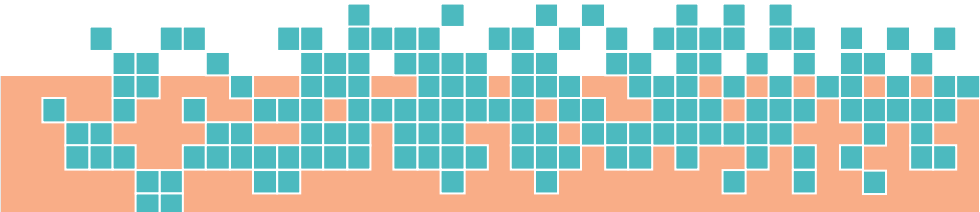
Objectives

The course aims to:

- Provide entrepreneurs with a comprehensive understanding of risk management concepts.
 - Equip participants with practical tools and techniques for identifying, assessing, and mitigating business risks.
 - Help entrepreneurs develop strategies to monitor risks and build resilience within their businesses.
 - Enhance participants' ability to make informed decisions by balancing innovation with risk.
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Content

Module 1: Introduction to Risk Management for Entrepreneurs

- **Understanding Risk in Entrepreneurship:**
 - Types of Risks: Strategic, Operational, Financial, Market, Legal, and Reputational Risks.
 - The significance of risk management in entrepreneurship and how it contributes to business sustainability.
 - **The Risk Management Process:**
 - Steps involved: Risk Identification, Assessment, Mitigation, and Monitoring.
 - The importance of a structured approach to managing risk in business operations.
 - **Common Risks Faced by Entrepreneurs:**
 - Real-life examples of risks commonly faced by both aspiring and existing entrepreneurs.
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Activity:

- Group exercise to identify potential risks within various entrepreneurial ventures.
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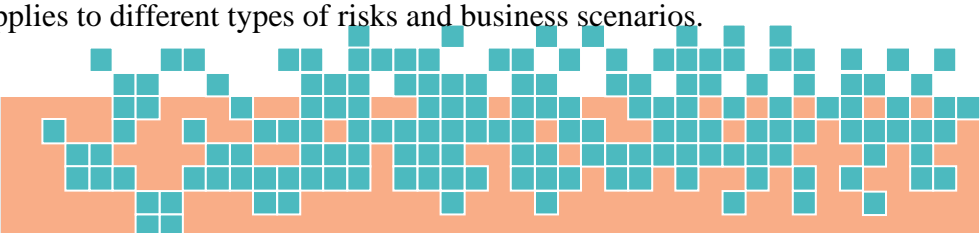
Module 2: Risk Identification and Assessment Techniques

- **Tools and Techniques for Identifying Business Risks:**
 - SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats).
 - Risk Register: A tool for documenting, assessing, and tracking identified risks.
 - Scenario Planning: An approach to anticipate potential future challenges.
- **Risk Assessment: Likelihood and Impact Matrix:**
 - Techniques for assessing the likelihood and impact of different risks.
 - The importance of categorizing risks based on their probability and severity.
- **Prioritizing Risks:**
 - Categorizing risks into Critical, Major, and Minor Risks to allocate appropriate resources for mitigation.
- **Case Studies:**
 - Analyzing real-world startup case studies to identify and assess risks faced by entrepreneurs.

Practical Exercise:

- Participants will create a risk matrix for their own business or a sample case study, applying the likelihood and impact matrix.
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Module 3: Developing Risk Mitigation Strategies

- **Risk Mitigation Planning:**
 - Strategies for managing risks: Avoidance, Reduction, Transfer, and Acceptance.
 - How each strategy applies to different types of risks and business scenarios.
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- **Financial Risk Mitigation:**
 - Techniques for managing financial risks: Insurance, Hedging, and Diversification.
 - The role of financial instruments in protecting business investments.
- **Operational Risk Mitigation:**
 - Business Continuity Planning: Ensuring operations continue smoothly during disruptions.
 - Techniques for reducing operational risks, such as system redundancies and process improvements.
- **Crisis Management:**
 - Preparing for unexpected events and establishing crisis management plans.
 - The importance of having contingency plans in place for unforeseen business challenges.

Group Activity:

- Participants will develop a risk mitigation plan for a business scenario, considering the various risk categories and mitigation strategies.

Module 4: Monitoring and Reviewing Risks for Entrepreneurs

- **Monitoring Risks:**
 - Setting Key Risk Indicators (KRIs) to track risk levels and ensure they stay within acceptable limits.
 - Using metrics to gauge the effectiveness of risk mitigation efforts.
- **Regular Risk Reviews:**
 - The importance of continuously reviewing and updating risk management plans.
 - Adjusting strategies as new risks emerge or old risks evolve.
- **Building Resilience:**
 - Learning from past risks and failures to build organizational resilience.
 - The role of feedback loops in improving future risk management practices.

- **Entrepreneurial Risk-Taking:**

- Balancing risk with innovation and growth opportunities.
- How to embrace calculated risks and turn them into competitive advantages.

Final Activity:

- Case study discussion on how successful entrepreneurs handled and mitigated risks in their ventures. Participants analyze the case and present lessons learned and applicable strategies for their businesses.
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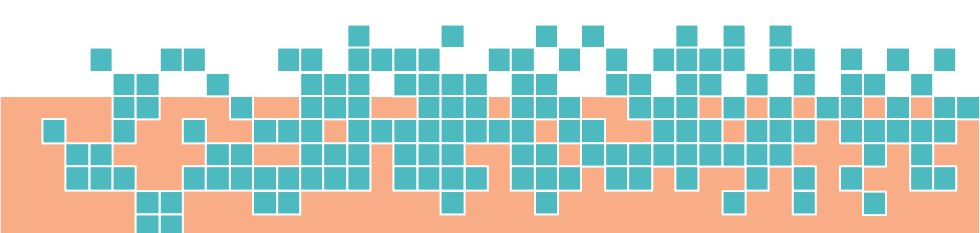
Structure

The course is divided into four modules:

1. **Introduction to Risk Management for Entrepreneurs**
 2. **Risk Identification and Assessment Techniques**
 3. **Developing Risk Mitigation Strategies**
 4. **Monitoring and Reviewing Risks for Entrepreneurs**
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Teaching Methods

The course uses a mix of:

- **Lectures:** To introduce and explain core risk management principles and concepts.
 - **Interactive Discussions:** Facilitated discussions on risk scenarios and challenges faced by entrepreneurs.
 - **Practical Exercises:** Hands-on activities where participants apply tools like SWOT analysis, risk matrices, and mitigation strategies.
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- **Group Work:** Collaborative tasks to create risk management and mitigation plans for business scenarios.
 - **Case Studies:** Real-world examples to showcase how entrepreneurs successfully manage risks.
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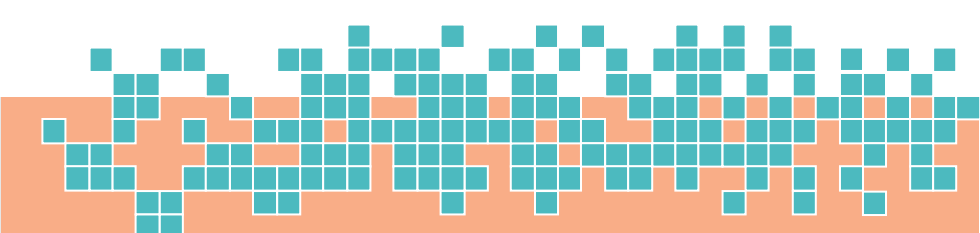
Assessment Methods

Participants will be assessed through:

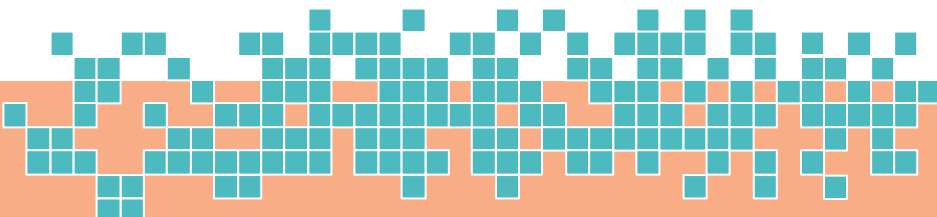
- **Practical Exercises:** Developing risk matrices, mitigation plans, and business continuity strategies.
 - **Group Activities:** Presenting risk management solutions for sample entrepreneurial ventures.
 - **Participation:** Actively engaging in discussions and activities to apply learning to their own businesses.
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Learning Outcomes

By the end of the course, participants will:

1. Understand the different types of risks entrepreneurs face and their impact on business operations.
 2. Be able to identify, assess, and prioritize risks using proven tools and techniques.
 3. Develop effective risk mitigation strategies tailored to their businesses.
 4. Understand how to monitor risks using key risk indicators (KRIs) and make necessary adjustments.
 5. Gain skills in building resilience and learning from past risks and failures to improve risk management practices.
 6. Learn to balance risk-taking with innovation, turning risks into growth opportunities for their ventures.
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Target Audience: Aspiring and existing entrepreneurs seeking to understand and manage risks in their businesses effectively.



NOTES

Session 1: Introduction to Risk Management for Entrepreneurs

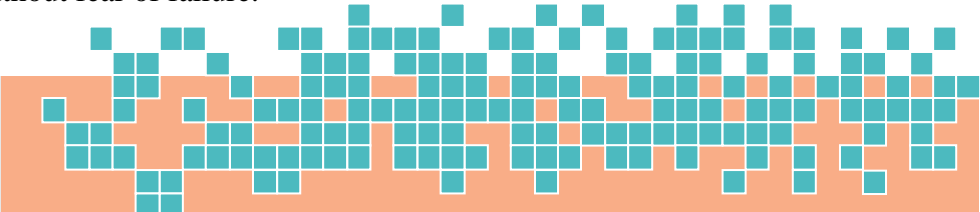
Topics Covered

1. Understanding Risk in Entrepreneurship: Types of Risks

Entrepreneurs face various risks in their ventures, which can be categorized as follows:

- **Strategic Risks:**
Risks associated with long-term goals and decision-making processes. Examples include changes in market trends, competitive dynamics, or business model misalignment.
- **Operational Risks:**
Arise from daily business operations, such as supply chain disruptions, equipment failure, or human errors.
- **Financial Risks:**
Related to cash flow, funding, credit, and investment. Examples include fluctuations in interest rates, insufficient capital, or revenue instability.
- **Market Risks:**
Risks stemming from external market conditions, such as changes in consumer preferences, economic downturns, or new competition.

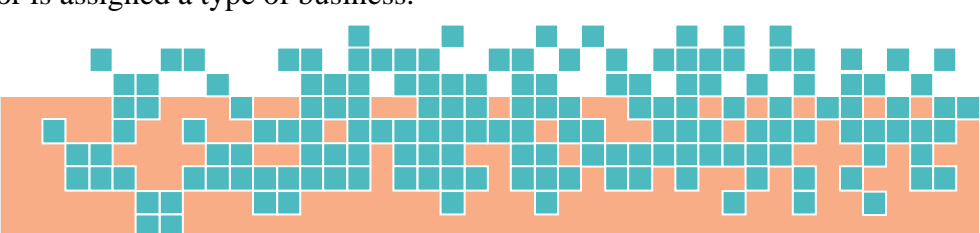
2. Importance of Risk Management in Business

- **Ensures Business Continuity:** Helps in anticipating challenges and preparing solutions, reducing business disruptions.
 - **Improves Decision-Making:** Provides clarity by identifying potential pitfalls, leading to informed strategic choices.
 - **Protects Financial Stability:** Reduces unexpected financial losses through preventive measures.
 - **Encourages Innovation:** A structured risk approach allows entrepreneurs to explore new opportunities without fear of failure.
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- **Enhances Stakeholder Confidence:** Demonstrates preparedness and professionalism to investors, employees, and customers.
3. **The Risk Management Process**
- **Risk Identification:**
Recognizing and documenting potential risks within the business environment.
 - **Risk Assessment:**
Evaluating the likelihood of risks occurring and their potential impact on the business.
 - **Risk Mitigation:**
Implementing strategies to minimize or eliminate identified risks (e.g., contingency planning, diversifying investments).
 - **Risk Monitoring:**
Continuously reviewing and updating risk management strategies to address emerging threats.
4. **Common Risks Faced by Aspiring and Existing Entrepreneurs**
- **Start-up Phase Risks:** Lack of market research, limited funding, or unrealistic projections.
 - **Growth Phase Risks:** Over-expansion, increased competition, or operational inefficiencies.
 - **Established Business Risks:** Market saturation, regulatory changes, or technological obsolescence.
 - **Personal Risks:** Stress, burnout, or lack of work-life balance.
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Interactive Activity

Group Exercise:

- Participants are divided into small groups and tasked with identifying potential risks in a range of entrepreneurial ventures (e.g., technology start-ups, retail businesses, or service industries).
 - **Process:**
 1. Each group chooses or is assigned a type of business.
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2. Brainstorm potential risks for that business under the categories discussed (Strategic, Operational, Financial, Market).
3. Present their findings to the larger group, fostering a collaborative discussion.

Objective:

This activity helps participants develop practical skills in identifying risks relevant to their industries, fostering a deeper understanding of risk types and their implications.

By the end of this session, participants should have a foundational understanding of risk management and its critical role in entrepreneurship, along with hands-on experience in identifying risks in business contexts.

Session 2: Risk Identification and Assessment Techniques

Topics Covered

1. Tools and Techniques for Identifying Business Risks

Effective identification of risks requires structured tools and techniques. Key methods include:

- **SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats):**

A strategic planning tool used to identify:

- Internal risks (Weaknesses) and external risks (Threats).
- Opportunities to mitigate potential risks.

Example: A company may identify its reliance on a single supplier (Weakness) or regulatory changes (Threat).

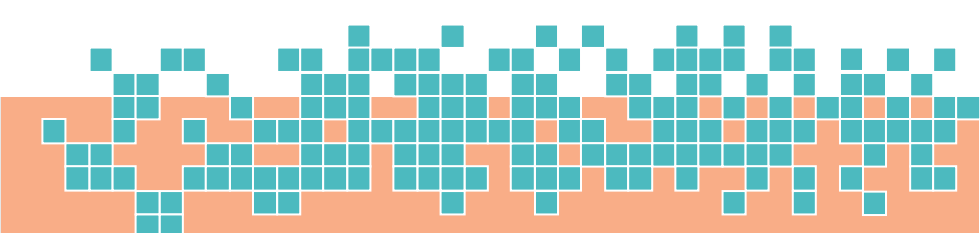
- **Risk Register:**

A document that captures identified risks, including details like description, category, likelihood, impact, and mitigation strategies.

- Ensures a systematic approach to tracking risks.
- Serves as a reference for monitoring and reviewing risks.

- **Scenario Planning:**

Exploring "what-if" scenarios to anticipate potential risks in different future conditions.



- Encourages proactive thinking.

Example: What if a key supplier defaults? What if a new competitor enters the market?

2. Risk Assessment: Likelihood and Impact Matrix

- **Likelihood:** The probability of a risk occurring.
- **Impact:** The severity of the consequences if the risk occurs.

Risk Likelihood and Impact Matrix:

- A visual tool that categorizes risks based on likelihood and impact.
- **Four Key Zones:**
 - **High Likelihood, High Impact:** Critical risks requiring immediate action.
 - **High Likelihood, Low Impact:** Requires monitoring and contingency planning.
 - **Low Likelihood, High Impact:** Requires backup plans (e.g., insurance).
 - **Low Likelihood, Low Impact:** Monitored periodically, minimal action needed.

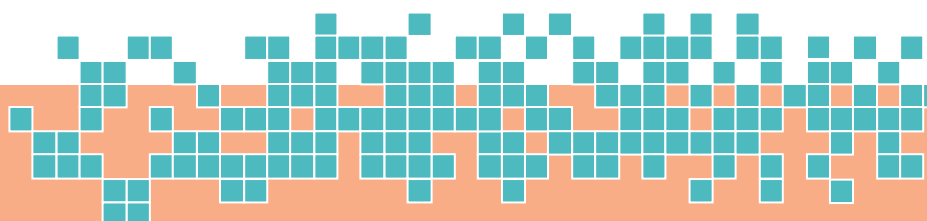
Example: A data breach in a tech company might be categorized as high likelihood and high impact due to customer trust loss and legal penalties.

3. Prioritizing Risks: Critical, Major, and Minor Risks

- Risks are prioritized based on their placement in the matrix.
- **Critical Risks:** Immediate attention needed (e.g., sudden market downturn).
- **Major Risks:** Significant but manageable with proper strategies (e.g., operational inefficiencies).
- **Minor Risks:** Low-priority risks that require periodic monitoring (e.g., minor supplier delays).

4. Case Studies: Identifying and Assessing Risks in Real-World Startups

- Analyze risks faced by successful and failed startups.
- **Example Case:**
 - **Startup A:** A logistics start-up expanded rapidly without proper market analysis, facing critical cash flow risks.
 - **Startup B:** A retail company mitigated operational risks by diversifying suppliers and adopting technology.



Practical Exercise

Task: Participants create a risk matrix for their business or a sample case study.

1. **Step 1:** Risk Identification
 - Participants brainstorm risks related to their business or a given scenario.
2. **Step 2:** Likelihood and Impact Assessment
 - Each risk is rated for its likelihood (e.g., Rare, Unlikely, Possible, Likely, Certain) and impact (e.g., Insignificant, Minor, Moderate, Major, Catastrophic).
3. **Step 3:** Plot Risks on the Matrix
 - Risks are plotted in the appropriate quadrant of the likelihood-impact matrix.
4. **Step 4:** Risk Prioritization
 - Categorize risks as Critical, Major, or Minor based on their matrix positions.

Objective:

- Understand how to systematically assess risks and prioritize them.
- Gain hands-on experience with risk assessment tools.

By the end of this session, participants will have developed skills in identifying, assessing, and prioritizing business risks using practical tools like SWOT analysis, risk registers, and scenario planning. The exercise ensures participants can immediately apply these concepts to their entrepreneurial ventures.

Session 2: Risk Identification and Assessment Techniques

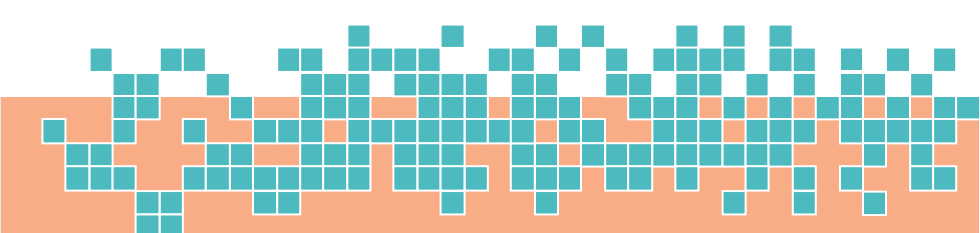
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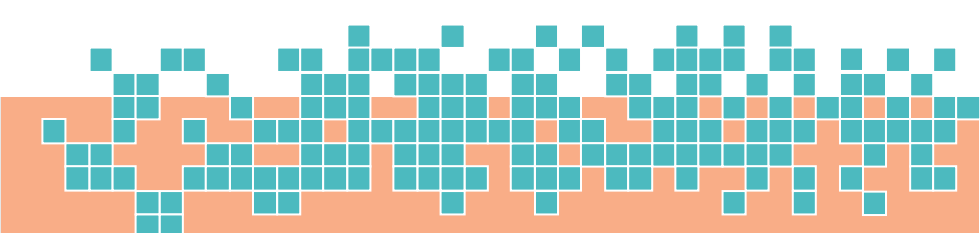
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By the end of this session, participants will have developed skills in identifying, assessing, and prioritizing business risks using practical tools like SWOT analysis, risk registers, and scenario planning. The exercise ensures participants can immediately apply these concepts to their entrepreneurial ventures.

Session 3: Developing Risk Mitigation Strategies

Topics Covered

1. Risk Mitigation Planning: Avoidance, Reduction, Transfer, and Acceptance

Entrepreneurs can manage risks by adopting one or more of the following strategies:

- **Avoidance:**

Eliminating activities that expose the business to certain risks.

- Example: Choosing not to enter a highly volatile market.
- Use case: Effective for high-impact and high-likelihood risks that can be entirely avoided.

- **Reduction:**

Minimizing the likelihood or impact of risks through proactive measures.

- Example: Installing fire safety equipment reduces the impact of fire-related incidents.
- Use case: Applicable for risks that cannot be fully avoided but can be managed effectively.

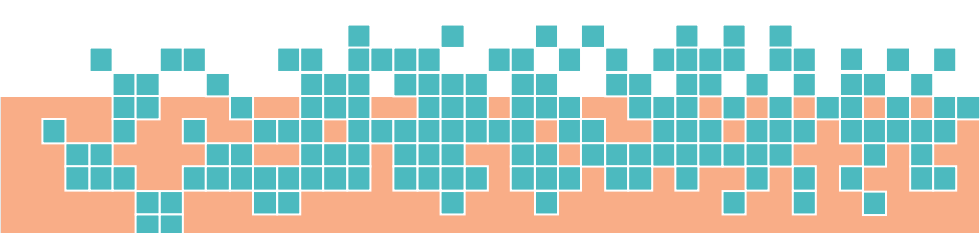
- **Transfer:**

Shifting the burden of risk to another party, typically through insurance, outsourcing, or contractual agreements.

- Example: Purchasing liability insurance for unforeseen legal claims.
- Use case: Suitable for risks where financial or operational responsibility can be outsourced.

- **Acceptance:**

Acknowledging and accepting the risk if the cost of mitigation outweighs the potential impact.



- Example: Proceeding with a new product launch despite potential market challenges.
- Use case: For low-impact or low-likelihood risks.

2. Financial Risk Mitigation

○ Insurance:

- Protects businesses against financial losses from specific risks (e.g., property damage, theft, liability).
- Example: Health insurance for employees or cyber insurance for digital risks.

○ Hedging:

- Reduces exposure to financial risks, such as currency fluctuations or price volatility, by using financial instruments.
- Example: A company that exports goods hedges against foreign exchange risks through forward contracts.

○ Diversification:

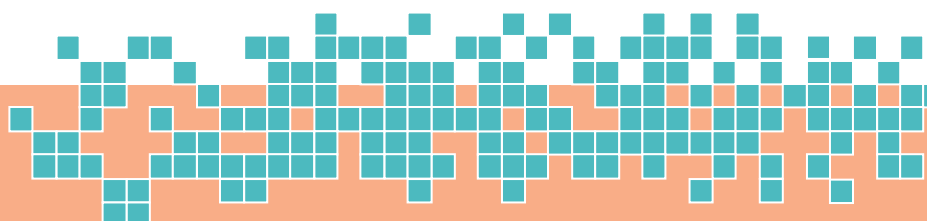
- Spreading investments across multiple products, markets, or asset classes to minimize dependence on a single source of income.
- Example: Expanding into multiple markets to avoid reliance on one region.

3. Operational Risk Mitigation: Business Continuity Planning (BCP)

- Ensures essential business operations continue during disruptions (e.g., natural disasters, IT failures).
- **Key Components:**
 - Identifying critical processes and functions.
 - Developing contingency plans (e.g., backup systems, alternative suppliers).
 - Regularly testing and updating the BCP.
- Example: A retail business establishes an alternate supply chain to manage disruptions in its primary supply source.

4. Crisis Management: Preparing for Unexpected Events

- Preparing to handle sudden and significant disruptions.
- **Key Steps:**
 - Establishing a crisis management team.
 - Developing a communication plan to inform stakeholders.
 - Training employees to respond effectively to crises.
 - Conducting simulations to test preparedness.



- Example: A company facing a cybersecurity breach responds with immediate damage control measures and transparent customer communication.
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Group Activity: Developing a Risk Mitigation Plan

Task: Participants collaborate in small groups to create a risk mitigation plan for a business scenario.

1. Scenario Selection:

- Each group chooses or is assigned a business scenario (e.g., a retail chain expanding to new regions, a tech startup launching a new product, or a manufacturing firm dealing with supply chain disruptions).

2. Risk Identification and Assessment:

- Identify key risks related to the scenario.
- Evaluate risks using a likelihood-impact matrix (referenced from Session 2).

3. Developing Mitigation Strategies:

- Propose strategies to mitigate identified risks using the methods discussed:
 - Avoidance, Reduction, Transfer, or Acceptance.
 - Address financial, operational, and crisis-specific risks.

4. Plan Presentation:

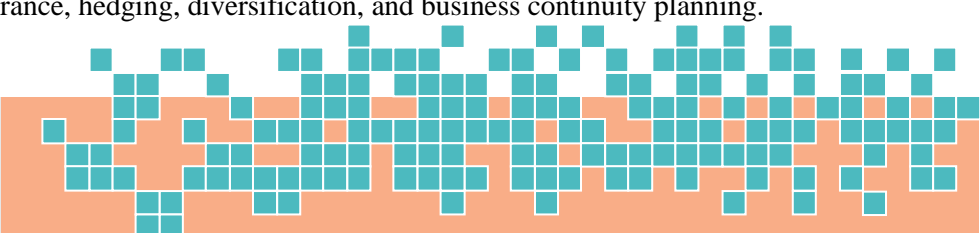
- Each group presents its mitigation plan to the larger group for feedback.

Objective:

- Equip participants with hands-on experience in formulating practical risk mitigation strategies.
 - Encourage creative problem-solving and collaborative thinking in addressing risks.
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Learning Outcomes:

By the end of this session, participants will:

- Understand the different strategies for mitigating risks and their applications.
 - Be familiar with tools like insurance, hedging, diversification, and business continuity planning.
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- Gain practical skills in designing a comprehensive risk mitigation plan tailored to real-world business scenarios.

Session 4: Monitoring and Reviewing Risks for Entrepreneurs

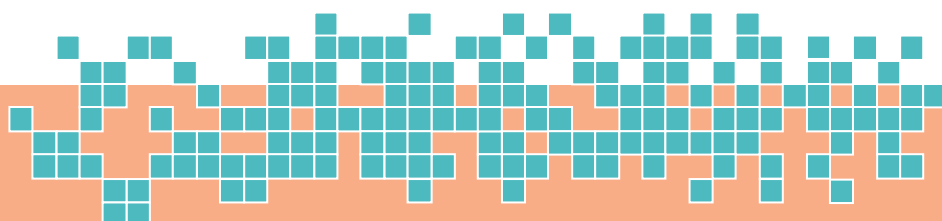
Topics Covered

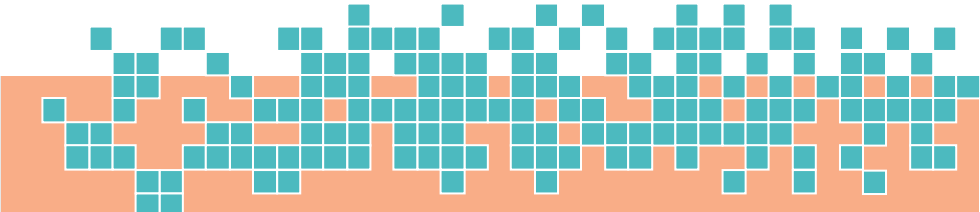
1. Monitoring Risks: Setting Key Risk Indicators (KRIs)

- **Definition:** Key Risk Indicators (KRIs) are measurable values that signal potential risk exposure or upcoming challenges.
- **Characteristics of Effective KRIs:**
 - **Relevance:** KRIs should align with the organization's objectives and risk profile.
 - **Measurability:** KRIs should be quantifiable for tracking and comparison over time.
 - **Predictive Nature:** KRIs should provide early warnings of potential risks.
- **Examples of KRIs:**
 - Financial Risk KRI: Declining cash flow or increasing debt-to-equity ratio.
 - Operational Risk KRI: Frequency of equipment breakdowns or production delays.
 - Market Risk KRI: Customer attrition rates or negative customer feedback trends.
- **Implementation Steps:**
 - Identify key areas of risk.
 - Select appropriate KRIs for each area.
 - Assign thresholds or limits to trigger alerts.

2. Regular Risk Reviews and Adjusting Mitigation Strategies

- **Importance of Regular Reviews:**
 - Ensures that mitigation strategies remain effective in dynamic business environments.



- Identifies emerging risks or changes in the severity of existing risks.
 - **Review Methods:**
 - **Periodic Reviews:** Scheduled assessments (e.g., monthly, quarterly).
 - **Event-Driven Reviews:** Conducted after significant changes (e.g., new regulations, market shifts).
 - **Adjusting Mitigation Strategies:**
 - Update contingency plans based on review findings.
 - Reallocate resources to address newly prioritized risks.
 - Incorporate feedback from stakeholders and employees.
 - **Example:** A tech company reviews its cybersecurity protocols every quarter and upgrades its systems to address new threats.
3. **Building Resilience: Learning from Past Risks and Failures**
- **Analyzing Past Events:**
 - Review how previous risks were identified, assessed, and managed.
 - Identify gaps or mistakes in the risk management process.
 - Example: A start-up that faced a product recall strengthens its quality control measures for future releases.
 - **Adopting a Growth Mindset:**
 - View failures as opportunities for learning and improvement.
 - Foster a culture where employees feel safe discussing risks and failures openly.
 - **Proactive Measures for Resilience:**
 - Diversifying revenue streams.
 - Investing in employee training to handle crises.
 - Strengthening relationships with key stakeholders (e.g., suppliers, investors).
4. **Entrepreneurial Risk-Taking: Balancing Innovation with Risk**
- **Understanding the Balance:**
 - Innovation often involves taking calculated risks.
 - Over-avoidance of risk may stifle creativity and growth.
 - **Best Practices for Risk-Taking:**
 - Conduct thorough risk assessments before pursuing new opportunities.
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- Limit exposure to catastrophic risks through financial planning and scenario analysis.
 - Test innovative ideas on a small scale before full implementation.
 - **Examples:**
 - A food delivery start-up tests drone-based deliveries in select areas before scaling.
 - A retail chain experiments with a new product line in a single location to gauge market response.
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Final Activity: Case Study Discussion

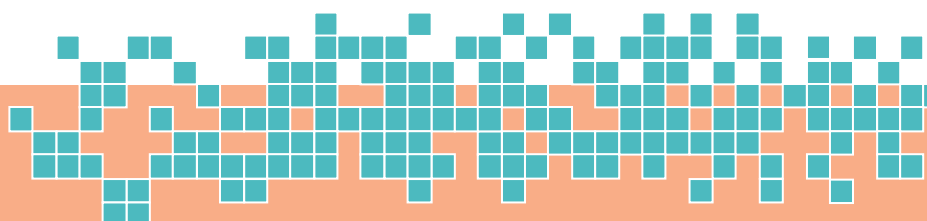
Objective: To understand how successful entrepreneurs have handled and mitigated risks in their ventures.

1. Case Study Examples:

- **Case 1:** A clothing retailer that faced supply chain disruptions during a global pandemic and mitigated the risk by localizing its suppliers.
- **Case 2:** A tech start-up that handled cybersecurity breaches by implementing robust data protection measures and transparent customer communication.
- **Case 3:** An entrepreneur who balanced innovation and risk by gradually scaling an unproven product in niche markets before mass adoption.

2. Discussion Questions:

- What were the key risks faced by the entrepreneurs?
 - How did they monitor and review these risks over time?
 - What strategies were employed to mitigate risks, and were they successful?
 - What lessons can participants apply to their own ventures?
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Learning Outcomes:

By the end of this session, participants will:

- Understand the importance of continuous risk monitoring and effective reviews.
- Learn to set and use Key Risk Indicators (KRIs) for early warnings.
- Gain insights into building resilience by learning from past failures.
- Appreciate the role of calculated risk-taking in fostering innovation.
- Apply best practices from real-world examples to their entrepreneurial journeys.

Reference Books

- An Introduction to Derivatives and Risk Management Author(s): Don M. Chance | Robert Brooks | Sanjay Dhamija ISBN: 9789353500511 10th Edition Copyright: 2019 India Release: 2019 Publisher: Cengage
- Mastering Risk Management, 1st edition Published by FT Publishing International (January 13, 2022) © 2022 Tony Blunden, Chase Cooper, John Thirlwell Chase Cooper
- Principles of Risk Management and Insurance, Global Edition, 14th edition Published by Pearson (April 30, 2021) © 2021 George E. Rejda, Michael J. McNamara, Washington State University
- Derivatives and Risk Management 4th Edition 9354601863 · 9789354601866 By N R Parasuraman © 2021 | Published: September 15, 2021 Published by McGraw-Hill
- Risk Management Perfect Paperback – 2 April 2023 by IIBF (Author) Published by Macmillan

